

Utica Nebraska

Village Board of Trustees

January 6, 2025 Regular Meeting

The Village Board of Trustees met in regular session on January 6, 2025 at 7:00 pm at the Utica Auditorium. Notice of this meeting was given in advance by posting in three designated places and advance notification of the trustees by delivery. Roll call was answered by Trustees Jim Swanson, Sharon Powell, Joshua Ramsey, Mckenzie Parr, and Nick Bloebaum.

The Pledge of Allegiance was recited.

The Chairperson stated that the Open Meetings Act is located on the back wall for review.

Moved by Powell, seconded by Parr to approve consent agenda (includes agenda, minutes, Treasurer's report, Sheriff's log, and payment of claims). RCV: Ayes: Powell, Parr, Ramsey, Bloebaum & Swanson.

Nays: None Abstain: Bloebaum 5A. Carried.

Public Comments: None

Fire Dept. Report: Dept was the color guard for Larry Barth funeral, reports there were 118 total calls in 2024, 96 rescue calls and 22 fire calls. Soup dinner will be in March.

Sheriff Report: Was examined by the board.

Zoning Inspector Report: Nothing to report

Chair Report:

Park Report: None. No board, so no meeting in December.

Senior Center: Attached and made a part hereof.

Maintenance Report: Attached and made a part hereof.

Clerk Report: Attached and made a part hereof.

Treasurer's Report: Attached and made a part hereof.

Motion Powell, seconded by Parr to accept all of the reports. RCV: Ayes: Powell, Parr, Ramsey, Bloebaum & Swanson. Nays: None Abstain: None. Carried

Unfinished Business:

- 1) Motion Powell, seconded Bloebaum to table decision on electric speed signs until next meeting. RCV: Ayes: Powell, Bloebaum, Parr, Ramsey, & Swanson. Nays: None Abstain: None. Carried.
- 2) Centennial School is on board to do their part for a school crosswalk on Centennial Ave. Motion Powell, seconded by Ramsey to continue with sidewalk project and get the plan and application into the State. . RCV: Ayes: Powell, Ramsey, Parr, Bloebaum & Swanson. Nays: None Abstain: None. Carried.
- 3) The Chairman asked the new board if they want to continue looking into a building inspector? It was decided to look into fees, costs, possible interested parties, etc.

New Business:

- 1) Discussed longevity pay for employees as mentioned before by previous Board. Board members to think about time frames and dollar amounts and terms to discuss next meeting.
- 2) James Burton, of Burton Asphalt York, NE explained his bid for repairing cracks on the Village's streets. The Board would like to check some recommendations and prices. Motion Powell, seconded by Parr to table until next meeting. . RCV: Ayes: Powell, Parr, Bloebaum, Ramsey & Swanson. Nays: None Abstain: None. Carried

- 3) Discussed the bid from Greckel Construction to clean out trees and silt from the Aqueduct Waterway. Motion Ramsey, seconded by Powell to accept Greckel Construction bid. . RCV: Ayes: Ramsey, Powell, Bloebaum, Parr & Swanson. Nays: None Abstain: None. Carried
- 4) Discussed the need for a bucket for snow removal that is at least equal width to the tires . Motion Bloebaum, seconded by Ramsey to purchase a new bucket. RCV: Ayes: Bloebaum, Ramsey, Powell, Parr & Swanson. Nays: None Abstain: None. Carried
- 5) The Board discussed that we do not charge non-profits or our local businesses to have meetings at the auditorium. Motion Parr, seconded by Bloebaum to leave this policy as is. . RCV: Ayes: Parr, Bloebaum, Ramsey, Powell, & Swanson. Nays: None Abstain: None. Carried
- 6) Motion Powell, seconded by Parr to adopt Ordinance 795, Adopting Nebraska Basic Code of Ordinances 2024. . RCV: Ayes: Powell, Parr, Ramsey, Bloebaum & Swanson. Nays: None Abstain: None. Carried
- 7) Motion Powell, seconded by Parr for the clerk to reach out to Signal of Nebraska and get more information on their code enforcer program. . RCV: Ayes: Powell, Parr, Bloebaum, & Swanson. Nays: Ramsey Abstain: None. Carried
- 8) Motion Parr, seconded by Bloebaum for Powell to proceed with application for money to survey aqueduct. . RCV: Ayes: Parr, Bloebaum, Ramsey, Powell & Swanson. Nays: None Abstain: None. Carried

Motion Powell, seconded by Parr to adjourn at 8:40. RCV: Ayes: Powell, Parr, Ramsey, Bloebaum & Swanson. Nays: None Abstain: None. Carried

Next meeting will be February 3, 2025, at 7:00 pm at the Utica Auditorium.

Claims: DD Sales & Service, labor 709.80; Z. Crouch, mileage 69.68; Old Dominion Brush, repairs 1466.63; Seward County Chamber & Devel. Partnership, Education 45; Piper's Pottys, services 540; Olsson, services 208.92; Subsurface Solutions, equipment 7424; Gierhan Concrete, services 4239; NE. Dept. of Revenue, sales tax 718.62; Norris Public Power, services 4129; First Bank of Utica, fee 9; Global Payments, fees 15; Central Valley Ag, fuel 293.21; Lincoln Winwater Works, supplies 82.35; Centennial Public Schools, fees 20; Quadient Finance, postage 579.99, NE State Treasurer, fees 67.10; The Lincoln National Life, benefits 258.51; Seward County Independent, services 40; Sysco Lincoln, equipment 2678; Black Hill Energy, services 1349.17; Verizon, services 249.52; Metallum, services 126.50; Walmart, supplies 264.99; Amazon, supplies 95.01; Blick, services 10.70; League of NE Municipalities, education 814; Aging Partners, equipment 675; Crouch Recreations, equipment 2036; American Legal Publishing, services 745; Blackstrap, supplies 200; Aqua-Chem, supplies 788.84; NE Public Health, services 33; Mid-American Research, supplies 2102.50; 1 to 1 Technologies, services 273.78; Advance Office Automation, supplies 22.01; AT & T Mobility, services 38.79; Great Plains Pest Management, services 220; Kopchos, services 182.50; Mierau & Co, services 130; Tasc, benefits 531; Centennial Market, supplies 262.66; D. Lurz, mileage 114.63; Zito, services 658.73; Aflac, insurance 179.86; Colonial Life, insurance 96.82; Seward Sheriff Dept, services 504; Runza, meals 100.92; Bel-con refuse, services 50; Utica Body & Paint, repairs 241.40; Fehlhafer's Inc, supplies 359.05; NEMSA, fees 450; Pac N Save, meals 1070.28; Beaver Hardware, supplies 28.34; Solheim Law, services 99.65; AED Authority, services 245; Municipal Supply, supplies 1430.38; Empower, benefits 2035.59; Wages 24389.31; Taxes 6795.71.

Submitted by
Rita Maier
Clerk/Treasurer

**UTICA AGING SERVICES COMMISSON
DECEMBER 11, 2024**

Notice of this meeting was given in advance by the Village Clerk's posting in three designated places, and advance notification of the committee by email. After the meeting place was changed, the Village Clerk posted an amended notice of the meeting. The Open Meetings Act is posted on the bulletin board near the back door.

PRESENT: Karon Rodgers (Chairperson), Diane Lurz (Manager), Ron Erks, Ken Baack, Jim Swanson, Don Rut, Diane Steinhausen, Pat Koch, Becky Sandman. Jody Wiemer and Bob Brauer joined the meeting later.

ABSENT: Lyn Hemphill, Sandi Swanson

GUEST: Lyle Lurz

Karon opened the meeting at 12:30 pm. The minutes were clarified to show "parties who had scheduled a rental but not paid prior to the Sep. 1st increase will be charged \$100 rental fee, and those who scheduled a rental after Sep. 1st will pay the new rental fee of \$150." After noting the clarification, the minutes were approved on a motion by Don. Ron seconded the motion. Motion carried.

The November Manager's Report was given by Diane:

- The Center was open four days in November.
- 111 congregate approved meals were served.
- 7 home delivered meals that qualified as home-delivered congregate meals were served.
- 8 to-go meals that qualified as congregate meals were served.
- 10 meals that were non-approved as congregate meals were served (eat-in guests under age 60).
- 136 total senior meals were served.
- 76 exercise units represented 22 people doing exercises. Exercise room use was 51 units and chair yoga was 25 units.
- 8 blood pressure checks were done.
- 121 social units represent 33 people participating in games & activities.
- 110 or more newsletters with monthly menus & programs were distributed.
- 58 volunteer hours were provided at the Senior Center during regular meal days (an average of 8 volunteers per meal day).
- November activities were: "Left-Center-Right" dice game; Veterans were honored; and Horse Racing.
- The nutrition lesson was "Brain Health" with 14 people attending.
- Lyle and Diane attended the Village Board of Trustees meeting on Nov. 4th.
- There was one rental in Nov; the Center was the Primary Polling place for the Nov. 5 election. There are four upcoming rentals in December.

- The Center was closed for installation of new flooring and the new dishwasher. The flooring was finished on Sun., Nov. 24th. Dave Dey Electric & Plumbing installed the new dishwasher on Nov. 25th. Thanks to the group who helped remove all items for the flooring, and for those who helped to put all items back in place.

FINANCIAL REPORT

<u>Income:</u>	Meal donations	\$ 562.00
	Fund-raising/donations	50.00
	Rental income	150.00
	USDA reimbursement payment	<u>195.30</u>
	November income	<u>\$ 957.30</u>
 <u>Expenses:</u>		
	Pac-N-Save, meals	\$1,308.00
	Raw Food	516.36
	Supplies-office/printer ink	172.39
	Supplies-kitchen	27.88
	Activities	67.69
	Mileage, pickup/deliver meals	114.62
	Repairs/Maint.	348.19
	Payroll wages (cleaning/maint.)	289.25
	Payroll taxes (cleaning/maint.)	22.13
	Utilities and trash p/u	<u>389.99</u>
	November expenses	<u>\$3,256.50</u>

Resulting in a Net Loss of **-\$2,299.20**

Rita reported the ending balance in the Village's Account as of 11-30-2-24:

\$ 33,776.45	Village's Revolving Fund
792.54	Debit card account
<u>1,639.01</u>	Gift Trust/Aging Services account
\$ 36,208.00	
<u>70,851.61</u>	CD's
\$107,059.61	

Ron moved and Diane S. seconded a motion to approve the Manager's report. Motion carried.

OLD BUSINESS

- The handles will be installed in January.
- Diane would like a manual for the new dishwasher. Lance will be contacted.
- The threshold needs to be adjusted in the exercise room. Diane stated that no damp mopping should be done on the new flooring. A cleaning spray will be purchased from Tyler.

- The piano shouldn't be moved any more than necessary. It is too heavy for the flooring, so pads were placed underneath. Moving the table and chair racks should also be done very carefully.

NEW BUSINESS

- New members, Jody Wiemer and Bob Brauer, were welcomed. They will serve 4-year terms. Election of officers will be held at the January meeting.
- Diane reported the water softener may be wearing out. Discolored water in the toilet bowls was noticed.
- If anyone is interested, extra helpers are needed to help serve meals and wash dishes. Some of the current helpers would like to retire.
- All members were asked to consider members for election of officers in January.

MARK YOUR CALENDARS

December 13 th	Centennial High School will perform
December 18 th	Bingo and gift exchange
December 31 st	New Year's Eve gathering-bring snacks

The next meeting will be **January 8, 2025, at 12:30pm at the Senior Center.**

Diane S. moved and Don seconded a motion to adjourn the meeting at 1:12pm. Motion carried,

Respectfully submitted,
Becky Sandman, Secretary

January 6, 2025 Board Meeting Maintenance Report

- Compost pile is being hauled out a spread on farmer's field.
- Our Chlorine analyzer and water testing instrument is due for its calibration, we will be sending it the factory and using a loaner in the meantime.
- Salt/sander was used last freezing fog/ice, we are utilizing a different blend to see if that helps with our auger problems and plug ups. It seemed to flow better, but still a couple issues to address with auger sensor. Opinions on liquid brine?
- We have received the new retrofit kits including the backboards and hoops for basketball court at the tennis courts. We will install them in the spring.
- Routine sewer checks and flushing are taking place.
- Reminder, public works conference is January 8-10th.
-

Action Items:

CLERK'S REPORT

August 5, 2024

22 disconnect letters sent. 13 Owners & 9 renters.

10 Door hangers, 0 Disconnects

- 1) Trying to find list of Betterment Committee members
- 2) SCCDP award banquet information in packet
- 3) List of committees and board positions with phone numbers and addresses for you to keep.
- 4) Code book inserts
- 5) Date for training.

Village of Utica
Profit & Loss
 December 2024

DRAFT

	Dec 24
Ordinary Income/Expense	
Income	
General Income	
Compost Sales	343.75
Bank Interest	1,881.18
County Treasurer	2,080.84
County Treasurer-Bond	574.85
Franchise payments	30,090.17
Licenses- other, dog	10.00
Licenses for Centennial	20.00
Sales Tax Collection Fee	22.33
Sales Tax revenue	7,753.21
State Equalization	7,524.85
Auditorium Income	
Rent	75.00
Total Auditorium Income	75.00
Total General Income	50,376.18
Rural Fire District Income	
Bank Interest	82.55
Total Rural Fire District Income	82.55
Rural Fire Rescue	
Bank Interest	4.54
Total Rural Fire Rescue	4.54
Pool Income-Board	
Concessions	677.95
Donation	500.00
Total Pool Income-Board	1,177.95
Senior Center Income	
Fundraising - donations	550.00
Interest Earned-CD	706.54
Meal Contributions	1,487.00
Memorials	10.00
Miscellaneous	14.00
Rental fees	300.00
State/Federal	1,500.00
USDA reimbursement	191.80
Total Senior Center Income	4,759.34
Sewer Income	
Late Fee	170.00
Sewer Sales	7,359.00
Total Sewer Income	7,529.00
Water Income	
Late Fee	170.00
Shut off	23.75
Water-Commercial	1,115.44
Water Sales	15,363.74
Total Water Income	16,672.93
Streets Income	
County Motor Vehicle tax	1,721.94
Sales Tax revenue	849.34
State Highway Allocation	10,888.72
Total Streets Income	13,460.00

Village of Utica
Profit & Loss
 December 2024

	<u>Dec 24</u>
Total Income	94,062.49
Gross Profit	94,062.49
Expense	
General	
Bank & CC fees	24.00
Computer software & fees	257.78
Dues & Fees	331.81
Education	45.00
Law Enforcement	504.00
Office Supplies	208.83
Postage	60.00
Professional Services	4,198.00
Publishing / Printing	155.18
Utilities	362.68
Auditorium	
Supplies	53.03
Utilities	79.85
Total Auditorium	132.88
Library	
Utilities	106.25
Total Library	106.25
Senior Center-City paid	
Payroll	1,828.00
Payroll taxes	101.58
Profession Services	55.00
Repairs & Maint.	17,890.02
Total Senior Center-City paid	19,874.60
General - Other	0.00
Total General	26,261.01
Payroll-city paid	
457 matching Benefit	971.79
Employee Benefits	1,040.63
Payroll Federal Taxes	1,840.78
Payroll Wages	25,528.07
Total Payroll-city paid	29,381.27
City Fire Dept	
Professional Services	33.00
Utilities	488.30
Total City Fire Dept	521.30
Rural Rescue	
Fuel	62.91
Fees	263.00
Hotspot	38.79
Total Rural Rescue	364.70
Park-City	
Chemicals	0.00
Professional Services	573.00
Repairs and Maintenance	0.00
Utilities	391.00
Total Park-City	964.00
Park-Board	
Fundraiser expenses	90.00

Village of Utica
Profit & Loss
 December 2024

	<u>Dec 24</u>	
Total Park-Board		90.00
Pool-City paid		
Supplies	0.00	
Repairs & Maintenance	0.00	
Utilities	182.55	
	<u>182.55</u>	
Total Pool-City paid		182.55
Senior Center		
Activities	0.00	
General Supplies/Printing	127.55	
Meals purchased	946.92	
Mileage	65.50	
Payroll Tax	0.00	
Supplies/Kitchen	54.51	
Raw Food	168.84	
Repairs and maintanance	2,146.30	
Utilities		
Electric	135.00	
Trash	56.00	
Phone	103.64	
Natural Gas	117.77	
	<u>412.41</u>	
Total Senior Center		3,922.03
Sewer Dept		
Chemicals	804.75	
Education & Licenses	407.00	
Equipment Purchase	3,712.37	
OMR Contribution	360.00	
Postage	120.00	
Professional Services	100.05	
Repairs and Maintenance	114.23	
Utilities	182.34	
	<u>5,800.74</u>	
Total Sewer Dept		5,800.74
Street Dept		
Automobile Expense	25.46	
Equipment Purchase	9,548.54	
Equipment repair	524.30	
Fuel	1,093.72	
Maintenance wage	9,202.30	
Office Supplies	0.00	
Professional Services	252.62	
Repairs and Maintenance	1,466.63	
Small Tools	0.00	
Street signs/markings	35.80	
Supplies & Parts	95.91	
Uniform-Dylan	0.00	
Uniform-Rick	0.00	
Utilities	1,585.85	
Work by others	4,239.00	
	<u>28,070.13</u>	
Total Street Dept		28,070.13
Water Dept		
Chemicals	550.00	
Education & Licenses	476.68	
Bond Payment-Water	130,000.00	
Interest payment on Bond	10,455.00	
Admin Fee on loan	200.00	
Postage	120.00	
Professional Services	184.05	
Supplies & parts	0.00	

Village of Utica
Profit & Loss
December 2024

	<u>Dec 24</u>
Utilities	<u>2,336.00</u>
Total Water Dept	<u>144,321.73</u>
Total Expense	<u>239,879.46</u>
Net Ordinary Income	<u>-145,816.97</u>
Net Income	<u><u>-145,816.97</u></u>