

Utica Nebraska

Village Board of Trustees

February 3, 2025 Regular Meeting

The Village Board of Trustees met in regular session on February 3, 2025 at 7:00 pm at the Utica Auditorium. Notice of this meeting was given in advance by posting in three designated places and advance notification of the trustees by delivery. Roll call was answered by Trustees Jim Swanson, Sharon Powell, Joshua Ramsey, Mckenzie Parr, and Nick Bloebaum.

The Pledge of Allegiance was recited.

The Chairperson stated that the Open Meetings Act is located on the back wall for review.

Moved by Powell, seconded by Parr to approve consent agenda (includes agenda, minutes, Treasurer's report, Sheriff's log, and payment of claims). RCV: Ayes: Powell, Parr, Ramsey, Bloebaum & Swanson. Nays: None Abstain: Bloebaum 5A. Carried.

Public Comments: None

Fire Dept. Report: Curtis reports that Bill Deremer will go on the inactive membership list, and that several sets of new bunker gear have been ordered. Motion Powell, seconded by Parr to move Bill Deremer to reserve list. RCV: Ayes: Powell, Parr, Ramsey, Bloebaum & Swanson. Nays: None Abstain: None. Carried.

Sheriff Report: Was examined by the board.

Zoning Inspector Report: A demo permit was allowed at 420 3rd Str.

Chair Report: None

Park Report: Attached and made a part hereof. Bloebaum volunteered to help Parr with calls from the pool for help.

Senior Center: Attached and made a part hereof. Lurz reports the purchase of a Life Pro wave machine and that they have been averaging about 35 people for meals.

Maintenance Report: Attached and made a part hereof.

Clerk Report: Attached and made a part hereof.

Treasurer's Report: Attached and made a part hereof.

Planning Commission: Attached and made a part hereof.

Moved Parr, seconded by Bloebaum to accept reports. RCV: Ayes: Parr, Bloebaum, Powell, Ramsey, & Swanson. Nays: None Abstain: None. Carried.

Troy Nielson from Team Signal spoke to the board about how their business help towns with enforcing their codes. They would make contact with residents of nuisance properties and instruct them on how to become compliant. They would take pictures and work with the attorney to prosecute when needed.

Attorney Jena Mahin from Solheim Law Firm was introduced and she told us a little about herself.

Stephanie Cradick from the UBO spoke about the future plans for the ball fields and concession stand.

With the large cost of completely redoing the fields it has been decided to upgrade and continue forward. Possible actions would be field drainage, new lights and scoreboard and new handicap accessible bathrooms and concession stand. She asked for support from the Village Board. Motion by Powell, seconded by Ramsey to proceed and move forward with the UBO. RCV: Ayes: Powell, Ramsey, Parr, Bloebaum & Swanson. Nays: None Abstain: None. Carried.

Unfinished Business:

- 1) Discussion was had about electric street signs. Moved Ramsey, seconded by Powell to purchase one electric speed sign. RCV: Ayes: Ramsey, Powell, Bloebaum, Parr & Swanson. Nays: None Abstain: None. Carried.
- 2) Discussed not feasible to hire a building inspector. It was decided to have a form with different inspections needed and make it part of the zoning application. Contractors will sign off on their work and present it to the clerk for an occupancy certificate. It was suggested to use the most recent Nebraska Building Codes and to make fire sprinkler systems exempt in residences. Motion Powell, seconded by Ramsey to work with the attorney to get the necessary paperwork for following proper building codes. RCV: Ayes: Powell, Ramsey, Parr, Bloebaum & Swanson. Nays: None Abstain: None. Carried.
- 3) It was decided to postpone discussion on longevity pay until the next meeting. All the Trustees should come with suggestions about time frames and pay benefits.
- 4) It was decided to postpone decisions about tarring the streets until August so it can be submitted with the new budget. Any unused street repair budget from 2024-25 could possibly be rolled over to 25-26 to help with this.
- 5) Received a bid from Olsson for Civil Design Services with topographic survey and sidewalk design for \$12000. This will need to be completed to submit with application to the state for approval to create a school crosswalk and speed zone. Motion Parr, seconded by Ramsey to move forward with crosswalk application and submit to the state with the condition that Centennial School agrees to do their part of application. RCV: Ayes: Parr, Ramsey, Bloebaum, Powell & Swanson. Nays: None Abstain: None. Carried.

New Business:

- 1) Motion Ramsey, seconded by Parr for the Village to pay for Mid-Winter Conference expenses for members Ramsey, Parr and Powell to attend. RCV: Ayes: Ramsey, Parr, Bloebaum & Swanson. Nays: None Abstain: Powell. Carried.
- 2) Discussed the problems with the swimming pool and expenses to get wading pool open. Motion Bloebaum, seconded by Powell to leave the pool closed the 2025 season. RCV: Ayes: Bloebaum & Ramsey Nays: Parr, Powell, & Swanson Abstain: None. Failed. Motion Powell, seconded by Parr to purchase the Triton Filter from Aqua-Chem and hire Water's Edge for engineering the wading pool project. RCV: Ayes: Powell, Parr, Bloebaum, Ramsey & Swanson. Nays: None Abstain: None. Carried.
- 3) Replacing water line maps and costs were included in packets. In order to qualify for some State and Federal grants an income study needs to be completed. SENDD can do this at no cost, if they include a few questions about broadband. Motion Ramsey, seconded by Powell to allow SENDD to do the survey. RCV: Ayes: Ramsey, Powell, Parr, Bloebaum & Swanson. Nays: None Abstain: None. Carried.

- 4) Motion Powell, seconded by Parr to introduce Resolution 2025-1 Adopting the most recent and FEMA approved version of the Upper Big Blue NRD Hazard Mitigation Plan. RCV: Ayes: Powell, Parr, Bloebaum, Ramsey & Swanson. Nays: None Abstain: None. Carried.
- 5) Discussed a resident's suggestion that there should be no parking in front of the mural at 2nd & D streets. No motion was made, so parking remains as is.

Motion Powell, seconded by Parr to adjourn at 9:54 pm. RCV: Ayes: Powell, Parr, Ramsey, Bloebaum & Swanson. Nays: None Abstain: None. Carried.

Next meeting will be March 3, 2025, at 7:00 pm at the Utica Auditorium.

Claims: Matheson, supplies 268.85; Norris Public Power, utilities 4564.90; NE Dept of Revenue, tax 657.57; First Bank, fee 9; Blink, services 10.70; Tractor Supply, supplies 98.91; Graduate Parking, fees 31; Buzzard Billys, meals 40.91, University of NE, conference 273, BWR, meals 63.41; Hobby Lobby, supplies 9.85; Life Pro Fitness, equipment 385.19; Kopchos, services 126.50; Pac N Save, meals 1614; Century Business Products, services 56.47; Central Valley Ag, fuel 226.65; Centennial Market, supplies 131.58; Beaver Hardware, supplies 239.71; Seward County Independent, services 57.27; Utica Parts & Service, supplies 40.22; Solheim Law Firm, services 300; NE Generator services, services 1278.50; Bel Con Refuse, services 66; Quadiant Finance, postage 404.97; The Lincoln National Life, benefits 239.34; Black Hills Energy, utilities 1624.38; D. Wiemer, mileage 115.50; CNA Surety, Bond 100; NE equipment, supplies 106.35, blade 2500; Hanna-Keelan Associates, services 4750; Brandt Carpet, supplies 29; Amazon, supplies 444.29, Walmart, supplies 184.68; Body Basics, repairs 192.50; NE Public Health, services 49; TASC, benefits 1127.56; 1 to 1 technologies, services 273.78; Great Plains Pest Management, services 220; Mierau & Co, services 130; Aflac, benefits 269.79; Colonia Life, benefits 145.23; Zito, services 658.73; Seward County Sheriff, services 504; AT & T Mobility, services 38.79; NE Emergency Medical, training 900; D. Lurz, mileage 147.37; Verizon, services 253.26; Volzke Corp., supplies 45; League Association of Risk Management, Insurance 3320.86; Mid-American Research, supplies 804.75; Stryker, supplies 1134.16; Empower, benefits 1384.85, Wages 17650.49; taxes 4241.52.

Submitted by

Rita Maier

Clerk/Treasurer

Parks and Pool Report for February 3rd Board Meeting

*Update from Dylan on the baby pool filter and the details as follows:

Scott came on 1/21/2025 and is going to give a proposal to Dylan and then if we agree we will have to select an engineer of our choice to proceed.

*Will be discussing with Stephanie about the responsibilities between the village and UBO/Parks and Pool Board as far as mowing, chalking, game prep, etc. as well as Centennial

*As the Board, do we want to try and operate the pool this upcoming summer knowing that the baby pool may not be fixed in time and knowing we lost 1,099,000 gallons last year? I need to know if we want to open the pool and try and find guards if so. We would likely only have 2 returning from last years crew.

*I am asking if there are any other trustees that would like to be on this board with me for a short time as I will have limited availability during my working hours to respond to messages, calls, etc if we hire guards this year. I know they reached out to Sharon a lot last year for questions, etc. which are very time sensitive.

UBO—

The UBO is pausing the vision to redo both fields and now has a focus to restore/fix the South balls fields. They have fundraised and can put their efforts to this. They are asking that since the village owns the building/ground where the bathrooms/snack bar are, that the village pays for this portion of the project. The restrooms are not ADA accessible and they have had people in wheelchairs need a restroom. The snack bar is infested with mice. If the village is willing to get bids and be apart of this project, Stephanie/UBO would then be willing to get bids, etc. but do not want to do all the legwork for no results.

-Logan said he will do the mowing and spraying but does not want to chalk. Do we need to put out an add for someone to take on this responsibility? Does it fall on the town or UBO?

Separate on the agenda- SENDD -> wanting to survey the community to see what is important to them such as the infrastructure. They would take that information and we can look at grant opportunities. They were to send a mock up survey to Rita and then an estimated invoice for them initiating and analyzing the survey.

UTICA AGING SERVICES COMMISSON
January 8, 2025

Notice of this meeting was given in advance by the Village Clerk's posting in three designated places, and advance notification of the committee by email. The Open Meetings Act is posted on the bulletin board near the back door.

PRESENT: Karon Rodgers (Chairperson), Diane Lurz (Manager), Ron Erks, Ken Baack, Jim Swanson, Jody Wiemer, Diane Steinhausen, Pat Koch, Lyn Hemphill, Sandi Swanson,

ABSENT: Bob Brauer, Becky Sandman

GUEST: Lyle Lurz

Karon opened the meeting at 12:30 pm. The minutes were amended to show "Bob and Jody will serve 2 year terms" (instead of 4 year terms as stated in the minutes.) After noting the change, the minutes were approved on a motion by Ron. Pat seconded the motion. Motion carried.

The December Manager's Report was given by Diane:

- The Center was open seven days in December.
- 173 congregate approved meals were served.
- 7 home delivered meals that qualified as home-delivered congregate meals were served.
- 15 to-go meals that qualified as congregate meals were served.
- 0 meals that were non-approved as congregate meals were served (eat-in guests under age 60).
- 195 total senior meals were served.
- 181 exercise units represented 22 people doing exercises. Exercise room use was 51 units and chair yoga was 25 units.
- 0 blood pressure checks were done. (Lyn was unavailable.)
- 181 social units represent 37 people participating in games & activities.
- 100 or more newsletters with monthly menus & programs were distributed.
- 88 volunteer hours were provided at the Senior Center during regular meal days (an average of 7 volunteers per meal day).
- December activities were: "Trivia Game"; Share a Christmas Memory; Centennial High School Swing Choir; BINGO gift exchange; Bring a favorite Christmas Ornament & share about it; Left-Center-Right dice game.
- The nutrition lesson was "Winter Vegetables. These gifts keep on giving"
- Chair Yoga Classes held 6 days in December.
- Lyle and Diane attended the Village Board of Trustees meeting on Dec. 2nd.
- There were four rentals in December. One rental is scheduled for January.
- Pat Kirkpatrick is now back to resume janitorial duties.

FINANCIAL REPORT

<u>Income:</u>	Meal donations	\$ 1,487.00
	Fund-raising/donations	550.00
	Rental income	300.00
	USDA reimbursement payment	191.80
	CD/Savings interest	706.54
	State/Federal Payment	1,500.00
	Memorials	10.00
	Miscellaneous	<u>14.00</u>
	December income	<u>\$ 4,759.34</u>
<u>Expenses:</u>	Pac-N-Save, meals	\$846.00
	Runza Sandwiches for meal	100.92
	Raw Food	168.84
	Supplies-office/printer ink	127.55
	Supplies-kitchen	54.51
	Activities	0.00
	Mileage, pickup/deliver meals	65.50
	*Repairs/Maint.	2,146.30
	Payroll wages (cleaning/maint.)	0.00
	Payroll taxes (cleaning/maint.)	0.00
	Utilities and trash p/u	<u>412.41</u>
	December expenses	<u>\$3,922.03</u>

*Repairs/Maintenance: \$709.80 DD sales dishwasher service
\$1,383.11 Flooring (split with Village)

Resulting in a Net Income of **\$837.31**

Rita reported the ending balance in the Village's Account as of 12-31-2-24:
\$ 33,735.88 Village's Revolving Fund
953.88 Debit card account
1,649.01 Gift Trust/Aging Services account
\$ 36,338.77
71,558.15 CD's
\$107,896.92

New CD numbers are listed on the balance sheet.

Sandi moved and Lyn seconded a motion to approve the Manager's report. Motion carried.

OLD BUSINESS

- The handles will be installed by Lyle and Randy in January. They have been purchased.
- CDs have been renewed.
 - CD Number 150 \$5,309.03 is a 9 month CD at 4.58%
 - CD Number 151 \$5,309.03 is a 9 month CD at 4.58%
 - CD Numbers 152, 153, 154, 155 are 15 month CDs at 4.06% each valued at \$5,309.03
 - CD Number 156 is a 15 month CD at 4.06% valued at \$19,112.54
 - CD Number 157 is a 15 month CD at 4.06% valued at \$19,884.89

NEW BUSINESS

- Karon provided handouts from Rita regarding the Open Meetings Act Nebraska revised statutes effective July 19, 2024.
- Potato Bake March 9, 2025 (Daylight Savings begins)
- Election of Officers for 2025 took place. The new officers are:
 - Chairperson...Pat Koch
 - Vice Chair.....Ron Erks
 - Secretary..... Jody Wiemer
 A motion to accept the nominations and results was made by Lyn and seconded by Sandi. Motion carried.
- DISH TV: An anonymous donor had been paying the \$130-140 fee utilizing a 24 month contract. That donation has now ended. Discussion regarding the use of this service being utilized in the exercise room, Husker volleyball games, and Husker football games. It was decided to have Diane contact DISH to see about options for the Senior Center. Ron suggested we send a card to the past donor.
- Trash & Recycling Service Update:
 - Bel-Con would offer both recycling and trash pickup for \$66 per month.
 - Kophcho Sanitation would offer only trash pickup for \$56 per month with a possible increase in cost in January. A decision was made by Diane and Karon to switch our trash and recycling to Bel-Con. A motion to approve was made by Ron and seconded by Lyn. Motion carried.
- Public Comments: A special thank you to Diane and Karon for all they've done.

The next meeting will be **Feb. 12, 2025 at 12:30** at the Senior Center.

A motion to adjourn was made by Diane S. and seconded by Lyn. Motion carried.
The meeting adjourned at 1:05.

Respectfully submitted,
Jody Wiemer, Secretary.

February 3, 2025 Board Meeting Maintenance Report

- Case tractor was in for repairs, it needed a new injector. It is in again now for another fuel issue. Warranty should cover this.
- Our Chlorine analyzer was sent in, we are using the loaner while ours is being recertified and calibrated.
- Johnson service was out to look at the aqueduct piping and figure out the best solution to camera/inspect the condition of the 3,300ft+ of pipe. We also looked at the sanitary sewer main that runs under the RR Tracks, we will look to line that section of pipe.
- We met with Aqua chem about the filtration system for the wading pool, info regarding this is attached.
- 4th Quarter DMR's were submitted and accepted.
- We had a water main break on the Northwest side of town on a 4" CI line, it has been repaired and put back into service.
- ID badges were imputed and printed for new board members.
- Zach's maintenance computer is being repaired at 1to1; this will be covered under warranty.
- New snow bucket was delivered.
- Christmas décor was taken down and stored until next season.
- Parts were ordered for senior center restrooms to repair leaky toilets. We will install them when they arrive.
- Thanks for allowing us to attend public works conference, we gained useful knowledge that will further our abilities within the profession.

Action Items:

CLERK'S REPORT

February 3, 2025

22 disconnect letters sent. 17 Owners & 5 renters.
7 Door hangers, 0 Disconnects

- 1) Utica Foundation is doing the Easter Egg Hunt in April.
- 2) Remember Board Training Thursday 2/27
- 3) Thank you from Barb Barth
- 4) Have a girl scout who will be using the library parking lot for cookie sales Feb 22 or 23

Village of Utica

Planning Commission

Chairman Alan Koski called the Village of Utica Planning Commission meeting to order at 7:00 pm, on January 15th, 2025.

Members present were: Eric Peeks, Jay Stelling, Mitch Stuhr, Sterling Winkelman, Al Koski & Lynn Hoops. Don Rut was **present** representing the Board of Adjustments. Absent: Rick Micek & Ron Tomes

The Chairman determined that a quorum was present.

The Chairman noted that the terms of the Open Meeting Act is posted in the back of the Village auditorium. The notice of public meeting was posted in town.

Lynn Hoops read the minutes from the October 16th, 2024 meeting. Al Koski stated that upon no corrections, the minutes would stand as read.

Kieran Strawmier from Hanna Keelan Associates was present to review the preliminary draft of the new community strategic plan. Several residents were interviewed and their responses were reviewed. A preliminary survey was reviewed and members suggested changes to the survey. Population growth, limitations on the water & sewer system, a map of housing needing improvements and a map showing housing rehabilitation & growth opportunities were reviewed. Kieran will revise the survey based on suggestions, will send out the community surveys later this month and hope to have the survey results and updated strategic plan completed by the end of February or early March.

Meeting adjourned at 7:30pm.



Submitted by Lynn Hoops
Secretary

Village of Utica
Profit & Loss
January 2025

DRAFT

	Jan 25
Ordinary Income/Expense	
Income	
General Income	
Compost Sales	450.25
Bank Interest	1,668.08
County Treasurer	16,607.38
County Treasurer-Bond	4,271.13
Franchise payments	2,377.40
Licenses- other, dog	450.00
Rent-Zito	300.00
Sales Tax Collection Fee	17.40
Sales Tax revenue	12,083.94
Auditorium Income	
Rent	650.00
Total Auditorium Income	650.00
Total General Income	38,875.58
Rural Fire District Income	
Bank Interest	74.62
Seward Co. Rural	11,838.65
Total Rural Fire District Income	11,913.27
Rural Fire Rescue	
Bank Interest	18.89
Total Rural Fire Rescue	18.89
Senior Center Income	
Bank Interest	13.72
Meal Contributions	1,790.00
Memorials	50.00
Rental fees	400.00
Total Senior Center Income	2,253.72
Sewer Income	
Late Fee	240.00
Sewer Sales	9,429.00
Total Sewer Income	9,669.00
Water Income	
Late Fee	240.00
Start up	40.00
Water-Commercial	1,359.81
Water Sales	18,610.08
Total Water Income	20,249.89
Streets Income	
County Motor Vehicle tax	2,485.68
Sales Tax revenue	2,487.74
State Highway Allocation	12,351.86
Total Streets Income	17,325.28
Total Income	100,305.63
Gross Profit	100,305.63
Expense	
General	
Bank & CC fees	9.00
Computer software & fees	257.78
Education	273.00
Law Enforcement	504.00
Licenses	67.10

Village of Utica
Profit & Loss
January 2025

	<u>Jan 25</u>
Miscellaneous Expense	20.00
Office Supplies	132.86
Postage	115.99
Professional Services	262.65
Publishing / Printing	785.00
Utilities	-648.57
Auditorium	
Supplies	0.00
Utilities	198.49
Total Auditorium	198.49
Library	
Utilities	198.93
Total Library	198.93
Senior Center-City paid	
Payroll	1,524.00
Payroll taxes	86.30
Profession Services	55.00
Repairs & Maint.	0.00
Total Senior Center-City paid	1,665.30
Total General	3,841.53
Payroll-city paid	
457 matching Benefit	660.39
Employee Benefits	1,066.19
Payroll Federal Taxes	1,664.72
Payroll Wages	15,152.21
Total Payroll-city paid	18,543.51
City Fire Dept	
Professional Services	33.00
Utilities	695.80
Total City Fire Dept	728.80
Rural Rescue	
Fuel	98.33
Fees	710.00
Supplies	268.85
Hotspot	38.79
Total Rural Rescue	1,115.97
Park-City	
Equipment	2,036.00
Chemicals	0.00
Professional Services	33.00
Repairs and Maintenance	0.00
Utilities	229.00
Total Park-City	2,298.00
Pool-City paid	
Repairs & Maintenance	0.00
Utilities	155.55
Total Pool-City paid	155.55
Senior Center	
Activities	22.11
General Supplies/Printing	34.67
Meals purchased	1,062.00
Mileage	114.63
New purchases	3,063.19

Village of Utica
Profit & Loss
 January 2025

	<u>Jan 25</u>
Office equipment expenses	675.00
Payroll Wages	300.00
Payroll Tax	22.95
Supplies/Kitchen	69.75
Raw Food	175.85
Repairs and maintainance	162.34
Utilities	
Electric	147.00
Trash	50.00
Phone	103.64
Natural Gas	276.56
Total Utilities	<u>577.20</u>
Total Senior Center	6,279.69
Sewer Dept	
Chemicals	1,792.50
Postage	232.00
Utilities	191.34
Total Sewer Dept	<u>2,215.84</u>
Street Dept	
Automobile Expense	241.40
Equipment repair	126.50
Fuel	230.30
Licenses	193.00
Maintenance wage	6,407.06
Office Supplies	363.16
Professional Services	43.70
Repairs and Maintenance	0.00
Sand/gravel	200.00
Small Tools	0.00
Supplies & Parts	767.96
Uniform-Dylan	0.00
Uniform-Rick	0.00
Uniform-Zach	0.00
Utilities	1,758.73
Total Street Dept	<u>10,331.81</u>
Water Dept	
Chemicals	788.84
Education & Licenses	135.32
Postage	232.00
Professional Services	66.00
Repairs - Maint.	82.35
Supplies & parts	1,619.51
Utilities	2,668.00
Total Water Dept	<u>5,592.02</u>
Total Expense	<u>51,102.72</u>
Net Ordinary Income	<u>49,202.91</u>
Net Income	<u><u>49,202.91</u></u>